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| **HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH** |
| **HAMDARD NAGAR, NEW DELHI-62** |

**SELF-DECLARATION FORM**

**for Income Tax Deduction at Source for Financial Year 2024-25**

**(To be filled in by the employee)**

1. PAN (Permanent Account Number) :
2. Name :
3. Employee Id. :
4. Designation :
5. Department :
6. Mobile No. :
7. Residential Address :

Whether opting for taxation under section **115BAC (As per the new taxation rule)?**

Yes No

***Note****: Kindly note deductions as specified by Govt. of India shall not be considered while computation of Income-tax under the new tax regime. If no option is exercised, the tax will be computed as per New tax regime rates only.*

1. I hereby declare that the following investment will be made by me during the financial year 2024-25 starting from the 1st of April 2024 to the 31st of March 2025

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item Name** | | | **Particulars** | **Eligibility(Rs.)** | **Amount** | |
| **Exemption u/s 10** | | | | | | |
| **House Rent Allowance** | | | I am staying in a Rented House and I agree to submit Rent receipts or Rent Agreements with the Landlord when required.  Rent Paid is **\_\_\_\_\_** x **\_\_\_\_\_** Months  **Note:** Attachment of original Rent Bill for any one month of FY 2024-25 and photocopies of PAN Card of the Landlord are mandatory, if annual payable rent is more than One Lakh attach attested photocopies of agreement between Landlord and Tenant too | Metro / Non-Metro |  | |
| **LTA** | | | Proposed travel for LTA Exemption for the  **Block 2022-2025** | **Planning to claim LTA this year** | | |
| Claims during the year 2022 | Yes/No |  | |
| Claims during the year 2023 | Yes/No |  | |
| Claims during the year 2024 | Yes/No |  | |
| Claims during the year 2025 | Yes/No |  | |
| If I do not produce the bills to the satisfaction of the company, then the Company can consider the amount paid towards LTA for tax purpose | Yes/No |  | |
| **Deduction u/s 24** | | | | | | |
| 1 | Interest on Housing Loan u/s 24 (If the house is Self- Occupied and the loan was taken before 1st April 1999) Bankers Certificate to be Submitted) | | | Upto Rs.30000/- (If Self-Occupied) |  | |
| 2 | Interest on Housing Loan u/s 24 (If the house is Self- Occupied and the loan was taken after 1st April 1999) Bankers Certificate to be Submitted) | | | Upto Rs.200000/- (If Self-Occupied) |  | |
| 3 | Interest on Housing Loan u/s 24 (Let-out / Deemed to be Let-out) (If the property is LET-OUT-Rental income need to be  specified) | | |  |  | |
| **Note:** In case of co-borrowing, benefit will be proportionately distributed among all the co-borrowers unless declaration of other co-borrowers denouncing the benefit is submitted. | | | | | | |
| **Deduction under Chapter-VIA** | | | | | | |
| **Deduction u/s 80C (Maximum Amount Upto Rs.150000/-)** | | | | | | |
| 1 | Life Insurance Premium (LIC) | | |  | |  |
| 2 | Provident Fund (PF) | | |  | |  |
| 3 | Public Provident Fund (PPF) | | |  | |  |
| 4 | Voluntary Provident Fund (VPF) | | |  | |  |
| 5 | National Savings Certificate (NSC) | | |  | |  |
| 6 | Interest accrued on NSC (Re-invested) | | |  | |  |
| 7 | Unit Linked Insurance Policy (ULIP) | | |  | |  |
| 8 | Equity Linked Savings Scheme (ELSS)-Mutual Fund | | |  | |  |
| 9 | Payment for Tuition Fees for Children (Max. 2 Children) | | |  | |  |
| 10 | Principal Repayment of Housing Loan | | |  | |  |
| 11 | Stamp Duty, Registration charges incurred for Buying House (1st Year Only) | | |  | |  |
| 12 | Infrastructure Bonds | | |  | |  |
| 13 | Bank Fixed Deposit For 5 Years & Above | | |  | |  |
| 14 | Post Office Term Deposit For 5 Years & Above | | |  | |  |
| 15 | Senior Citizen Savings Scheme | | |  | |  |
| 16 | Sukanya Samriddhi Account Scheme | | |  | |  |
| 17 | Others (Please Specify) | | |  | |  |
| **Deduction u/s 80CCC** | | | | | | |
| Contribution To Certain Pension Funds | | | | Upto Rs.150000/- | |  |
| **Deduction u/s 80CCD(1)** | | | | | | |
| Contribution To Pension Scheme of Central Government | | | | Upto Rs.150000/- | |  |
| **Deduction u/s 80CCD(1B)** | | | | | | |
| Contribution To National Pension Scheme | | | | Upto Rs.50000/- | |  |
| **Deduction u/s 80** | | | | | | |
| 80 D | | Medical Insurance Premium-Individual, Spouse & Children | | (Max. Limit-Rs.25000/- Additional Rs.25000, if any person insured is a Senior Citizen) | |  |
| 80 D | | Medical Insurance Premium-Parents | | (Max. Limit-Rs.25000/-  Additional Rs.25000, if any person insured is a Senior Citizen) | |  |
| 80 D | | Preventive Health Check-up | | Max. Rs.5000/- (Within overall limit of Rs.25000/50000) | |  |
| 80 DD | | Maintenance including medical treatment of  dependent person with disability | | Rs.75000/-  Rs.125000/- (With Severe disability) | |  |
| 80 DDB | | Medical treatment for specified diseases or ailment-Self/dependent | | Rs.40000/-  Rs.100000/-(For Senior Citizen) Rs.100000/- (For Super Senior Citizen) | |  |
| 80 E | | Interest for Loan taken for Higher Education | | No Limit (Only Interest portion) | |  |
| 80 GG | | Rent paid | |  | |  |
| 80 EE | | Interest on loan taken for Residential House Property (Loan amount does not exceed Rs.35 lacs and value of House Property does not exceed  Rs.50 Lacs) | | Upto Rs.50000/- | |  |
| 80EEA | | Deduction in respect of Interest on Loan taken for certain house property | | Upto Rs 1,50,000/- | |  |
| 80 U | | For a person with a disability | | Rs.75000/-  Rs.125000/- (For Severe disability) | |  |
| 80 TTA | | Deduction in respect of interest on deposits in saving account | | Upto Rs.10000/- | |  |
| 80TTB | | Deduction in respect of interest on savings and fixed deposits to senior citizens. (80TTA will not available) | | Upto Rs. 50000/- | |  |
| Others (Please Specify) | | | |  | |  |

**Income from Previous Employment:**

1. Income after exemptions : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provident Fund (PF) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Professional Tax (PT) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Tax Deducted at Source (TDS) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Income from Other Sources:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Last Date of Submission: 25-Apr-2024**

The submitted proposal can be amended anytime between 26-Apr-2024 to 31-Dec-2024

No amendment will be considered after 31-Dec-2024

I, the undersigned, declare that I am responsible for producing the relevant documentary evidence in support of my above-stated income tax saving proposals in time, as and when it is asked for by my employer. If I fail to produce the relevant documentary evidence in support of my income tax saving proposals, and as a result any income tax liability has arisen, I shall have no objection to the recovery of all such income tax liability along with interest by my employer form my monthly salary at a time.

**Signature of Employee**

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Head of Department**

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_