HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH AND ASSOCIATED HAH CENTENARY HOSPITAL GURU RAVIDAS MARG, HAMDARD NAGAR

NEW DELHI - 110062

Date: 30.10.2024

OFFICE ORDER

Subject: Reconstitution of Faculty/Staff Grievance Redressal Committee.

Sanction is hereby accorded to the reconstitution of committee, which is designated as 'Faculty/Staff Grievance Redressal Committee' for faculty and staff's grievances for a period of two years for Hamdard Institute of Medical Sciences & Research and HAHC Hospital.

Constitution of Committee:

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|----|---|------------------------------------|
| 1. | Dr. Prem Kapur, Professor, Medicine | - Chairman |
| 2. | Dr. Iqbal Alam, HOD, Physiology | - Member |
| 3. | Dr. Aruna Nigam, HOD, OBG | - Member |
| 4. | Dr. Sabina Khan, Professor, Pathology | - Member |
| 5. | Dr. Sarthak Aeron, Assistant Professor, Forensic Medicine | - Member Secretary |
| 6. | Mr. Mohd Ismail Khan, Deputy Manager, Dean's Office | - Member |
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Terms of Reference:

- > To address and effectively resolve grievances related to interpersonal or professional conflicts.
- > The committee shall invite other faculty and staff as and when need arises to express their viewpoints so that issues are sorted out.

Prof. (Dr.) Sunil Kohli Dean/Principal

Dean/Principa

Copy to:

- 1. Medical Superintendent, HAHCH
- 2. Additional Medical Superintendent, HAHCH
- 3. All concerned members
- 4. All HODs
- 5. Sr. PS to CEO, HIMSR & HAHCH for information please.