

ANNEXURE-I
TECHNICAL BID

Having read and accepted all terms and condition in the tender document we submit the details for Sanitation & Housekeeping Services as follows:-

1. Name and address of the Registered office of the agency/ firm	
2. Name of the owner(s) Partners (Attach Bio-data of all Partners)	
3. Telephone no.	
4. Residence	
5. Office	
6. Mobile	
7. List of Organizations/office, where firm is presently providing cleaning services (Mention)	
8. Details of EMD No. Date, Amount, and Bank name	
9. Whether the firm/ agency is registered, attached copy of the certificate of registration and indicate WCT number	
10. ESI/PF number	
11. Service Tax Number	
12. PAN Number	
13. TIN Number	
14. Details of ISO certificate (Attach Proof)	
15. License No. Under Contract Labor (R &A) Act	
16. Business Turnover Certificate (attested by C.A)	

18 .Experience with Govt./Semi Govt./ Autonomous Bodies during last 3 years along (attach documentary proof / certificate from concerned organization)			
Year	Name of the Organization	Contact person/ Telephone Number	Annual turn Over (min 5 Crores)
2020-21			
2021-22			
2022-23			
19 .Total numbers of Manpower deployed i. Un-skilled ii. Semi-Skilled iii. Skilled			
20. Audit report (last 03 Financial Year)			

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have and fully understood all the terms and conditions and instructions contained herein and undertake myself/ ourselves abide by the said terms and conditions.

Place: _____

Name: _____

Date: _____

Designation: _____

Contractors Sign and Seal

ANNEXURE-II
PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To,

Dear Sir/Madam,

1. I/We _____ (name) submit the Price Bid for _____ (Tender name/no.)
_____ and related activities envisaged in the Bid document.
2. I/We have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I/We offer to work at the rates as indicated in the price bid.
4. I/We undertake that I /We have carefully studied all terms and conditions of the tender and shall abide by them. Further, it is certified that I/We have never been blacklisted by any Govt. /PSU Department.

Signature Name of Authorized Signatory

ANNEXURE-III

TENDER ACCEPTANCE LETTER
(To be given on Company/Firm Letter Head)

Date: _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: _____

Dear Sir/Ma'am,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
4. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full earnest money deposit absolutely.

Signature of Authorized Signatory Name

Place: _____

Phone No: _____

ANNEXURE IV**FINANCIAL BID**

Suggested Minimum No. of Manpower									
	Area	Location	Morning	Evening	Night	General	Supervisor Morning	Supervisor Evening	Supervisor Night
High Risk Area	OT	Block A, 2nd Floor	2	2	1		2	2	2
	Labour Room	Block A, 2nd Floor	2	2	1				
	NICU	Block A, 2nd Floor	1	1	1				
	PICU	Block A, 1st Floor	1	1	1				
	CATH Lab	Block A, 1st Floor	1	1	1				
	Emergency	Block A, Ground Floor	2	2	1				
	MICU	Block B, 2nd Floor	2	2	2				
	HDU	Block B, 2nd Floor	1	1	1				
	SICU	Block B, 7th Floor	1	1	1				
	Dialysis Centre	Block B, 7th Floor				1			
	OT	Block B, 8th Floor	1	1	1	2			
Medium Risk Area			Morning	Evening	Night	General			
	Private Ward	B Block, 2nd Floor	1	1	1				
	General Wards	A & B Block	18	18	18				
	OPDs	A & B Block	8						
	DRTB Centre		0						
	ART Centre		0						
	Endoscopy		0						

	Minor OTs		0				
	Radiology	A Block	2	1	1	1	
	Blood Bank	A Block					
	Sample Collection Centre	A & B Block					
	Laboratory	A Block	1				
	SubTotal		44	34	31	4	
	Total I		113				
Low Risk Area	Area	Location	Morning	Evening	Night	General	Supervisor Morning
	Reception Lobby	A & B Block	Based on Area wise				1
	Office rooms	A & B Block					
	DDR/Changing rooms	A & B Block					
	IT Room	A Block,Basement					
	BME	A Block,Basement					
	Linen & Laundry	A Block,Basement					
	CSSD	A & B Block					
	Radiology	A Block, Ground Floor					
	Pharmacy	B Block, Ground Floor					
	Auditorium	B Block, Ground Floor					
	MRD	B Block, First Floor					
	Nursing Hostel	B Block, 2nd Floor					
	Porta Cabin	B Block, 3rd Floor					
Pantry	B Block, 3rd Floor						

Administration Offices	B Block			
Corridors	A & B Block			
Fire Exits -All Stair cases	A & B Block			
Electrical Rooms	A & B Block			
Lift/Lift Lobby	A & B Block			
Wash Room	A & B Block			
Terrace area	A & B Block			
Sub stations	Open area			
D Block	Open area			
Parking Area	Open area			
External Road	Open area			
Gas manifold Plant Room	Open area			
STP	Open area			
Mortuary	Open area			
Biomedical Waste Storage	Open area			
Total(II)		57-67		
GRAND TOTAL (I+II)		170-180		
		3	2	2
<p>Note: Manpower requirement is approximate and may vary based on organizational needs. Successful bidder will adjust staff accordingly to meet required standards.</p>				